

**SUBJECT:** Case File Storage

**EFFECTIVE DATE:** January 2004

**POLICY NUMBER:** PL - 006

**SEE ALSO:**

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### **POLICY SUMMARY**

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The following case files will be maintained upstairs in Room 201.

Rezoning cases  
1993 to Present

PDD Files  
1990 to Present

Plat Files  
1993 to Present

Conditional Use Files  
2000 to Present

Variance Files  
2000 to Present

County Case Files  
1980 to Present

Remaining files are archived in the basement.

PL - 006 (1/2004)